



Pristina, 29 January 2019

Subject: Minutes of the Mandatory Site Visits in Pristina and Mitrovicë/Mitrovica

Ref: PROC/842/18/Upgrading of heating plants/systems in two EULEX locations

The mandatory site visits related to the tender for the Upgrading of heating plants/systems in two EULEX locations, namely in Prishtina and Mitrovica took place as follows:

- FIRST mandatory site visit and clarification meeting held by the Contracting Authority on 28th of January 2019, at 11:00 hrs, at EULEX Support Compound-Pristina, Lidhja e Pejës, Industrial Zone 10000 Pristina, Kosovo.
- SECOND mandatory site visit and clarification meeting was held by the Contracting Authority on 28th of January 2019 at 14:00 hrs at the address: EULEX Center Mitrovica, Str. Ferki Lisica n.n, 40000 Mitrovicë/Mitrovica.

A. Overview of the Meeting the first meeting in Pristina.

Representatives of three (3) companies attended the site visit i.e. Termovision Shpk, Enigma BB and Construction Group Shpk.

EULEX Procurement Section opened the meeting and reminded the attendees about procedural rules and the deadline for request for any clarification from the Contracting Authority (i.e. 31st of January 2019 at 17:00hrs). The Contracting Authority will reply to all clarification requests by 8th of February 2019 at 17:00hrs.

Attendees were strongly advised to respect the submission deadline; no offer will be accepted and examined if received after the set deadline (i.e. 21st of February 2019 at 15:00 hrs). The tenders will be opened in public session on **21st of February 2019 at 15:30hrs** at EULEX Kosovo - Procurement Section, Ndertesa Farme, "Muharrem Fejza" p.n. Lagja e Spitalit, 10000 Pristina, Kosovo.

B. Technical Information.

EULEX Building Management have briefed companies present on the technical requirements for the Project.

All were given the possibility to enter the building premises, walk around the



Compound where the works are to take place and also access was given to the heating plant container beside Medical Unit to check the current setup.

After visiting the site and having a better overview, companies have been reminded that if any other technical clarification is required a request for clarification should be submitted in writing within the set deadline.

In accordance with article 6.3 of the Instructions to Tenderers a certificate of attendance was issued to each attendee. In line with clause 12.1.14 of the Instructions to Tenderers, attendees were reminded to include the certificate of their site visit in their tender.

The site visit was completed at 12:00 hrs.

C. Overview of the Meeting the second meeting in Mitrovica.

Representatives of four (4) companies attended the site visit i.e. Termovision Shpk, Enigma BB, Constrction Group Shpk and ITBM.

EULEX Procurement Section opened the meeting and reminded the attendees about procedural rules and the deadline for request for any clarification from the Contracting Authority (i.e. 31st of January 2019 at 17:00hrs). The Contracting Authority will reply to all clarification requests by 8th of February 2019 at 17:00hrs.

Attendees were strongly advised to respect the submission deadline; no offer will be accepted and examined if received after the set deadline (i.e. 21 of February 2019 at 15:00 hrs). The tenders will be opened in public session on 21st of February 2019 at 15:30hrs at EULEX Kosovo - Procurement Section, Ndertesa Farmed, "Muharrem Fejza" p.n. Lagja e Spitalit, 10000 Pristina, Kosovo.

D. Technical Information.

EULEX Building Management have briefed companies present on the technical requirements for the Project.

All were given the possibility to enter the building premises, walk around the Compound where the works are to take place and also access was given to the two of heating plants to check the current setup.

After visiting the site and having a better overview, companies have been reminded that if any other technical clarification is required a request for clarification should be submitted in writing within the set deadline.

In accordance with article 6.3 of the Instructions to Tenderers a certificate of attendance was issued to each attendee. In line with clause 12.1.14 of the



Instructions to Tenderers, attendees were reminded to include the certificate of their site visit in their tender.

The site visit was completed at 15:05 hrs.

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